

Tracyton Peewees Association
General Meeting Agenda
February 1, 2026
Round Table Pizza and Google Meet

1. **CALL TO ORDER:** Alyssa Gueverra (TPA President) call meeting to order at 3:02pm, Sunday, February 1, 2026
2. **MEETING MINUTES:** Motion to approve January Meeting Minutes by Becca Johnson and second motion to approve by Allison Miller.
3. **ATTENDEES:** Attended is Highlighted in Yellow.

Executive Board Members:

- a. Alyssa Guevara (President)
- b. Stephanie Morales (Vice President)
- c. Melinda Guayan (Treasurer)
- d. Shari (Registrar)
- e. Shelby Gonzalez (Secretary)
- f. Kaylie Setten (Communications Chair/Fundraising)
- g. Allison Miller (Concession Coordinator)
- h. Andrew Williams (Basketball AD)
- i. Zachary Solaita (Football AD)
- j. AJ Giles (Track AD)
- k. Vacant (Baseball AD)
- l. Luis Aguiller (Facilities Director)
- m. Becca Johnson (Cheer AD)

Guest Speakers (If Present):

- a. Taylor Smith (Guest)

4. AGENDA:

Introduction to guest speakers.

- a. Discuss Vacant Baseball AD Position with the guest speakers.
 1. Opening Remarks from President and Vice President
 - a. Give the floor to Treasurer and Registrar for updated information
2. Open Discussion for Athletic Directors and Chair Members.
 - a. Discuss old and new business for Concessions, Facilities and Communications/Fundraising for baseball season.
3. Open Public Forum and discussion for action items and next steps.
4. Adjournment.

5. OPENING REMARKS:

PRESIDENT RECAP- Alyssa Guevara

1. Welcome to Guest Speakers- [Introductions for everyone to Taylor Smith](#)
2. Discussion about Baseball Season approaching.

- a. Discussion of Athletic Position still remaining open, possible candidates- Discussion with Coach Taylor Smith about possibly taking on the role of Baseball AD. He coaches 1-2 teams at a time, but is willing to step into the role. He is looking to step into the role for the long haul, not just for this year.
 - b. Registration Details/ Scheduling- Registration is already open. Cottonwood approved for baseball fielding for practices. Request ridgetop field since Fairview fields were denied.
3. Discuss Old Business- Alyssa has met with parents of all teams to establish cohesion within the peewees organization- An idea to gauge parents perspectives and thoughts is to create a “Survey Monkey” for the end of season to get feedback from parents. Alyssa will continue to drop in on basketball practices to meet with parents.
4. Discuss New Business-
 - a. Emails created for new board members, schedule a meeting with North Perry to discuss upcoming football season and what to expect in the future of football.
 - b. Prepare for more fundraising events for all upcoming seasons and trunk or treat.
 - c. Upload designs to the BSN art locker so the Tracyton shop can remain open.

Action Items/Tasks to Complete

1. Schedule meeting with Melinda regarding getting on the bank
2. Create a google drive to upload all board meeting minutes, allowing access for all members.

VICE PRESIDENT RECAP- Stephanie Morales

1. Discuss Old Business
2. Discuss New Business-Four approved fields: Bunker field, Cottonwood, Woodlands and Fairview for baseball practices.
3. Motion to approve Taylor Smith to Baseball Athletic Director Position. Second motion to approve Taylor Smith by Melinda Guayan.
4. WSYFL Meeting Update:
 - a. Practices will start July 27th for football.
 - b. Registration closes on Aug 2, 2026
 - c. Shari will attend Registration meeting on Aug 9, 2026
 - d. Late registrations will need to be sent in the board league chat for transparency.
 - e. Field availability due 9/10
 - f. Playoffs will be 3 weeks long
 - g. Games will start the week of Sep 12, 2026
 - h. Jamboree will be August 29th in North Mason who will host- not required/voluntary (talk of doing it on a sunday because of the refs doing highschool jamboree)
 - i. Season will be 7 weeks long with 6 games (one bye week)
 - j. Playing down for inexperienced players was discussed due to size conversation
 - k. When the season starts- Move meetings to Mondays instead of Sundays to give time for information to be given and processed instead of doing Sundays.
 - l. National Coalition of Minority Football Coaches
 - m. 17-18 kids for lower level teams- discussion of doing 11 man for lower age groups. (We do not want to do this and rather stay 8 man)
 - n. WSYFL- looking for one person extra for their board member positions, need help with minutes, game rosters, etc.

REGISTRAR RECAP- Shari Encomienda

1. Baseball open 1.18, 2026- 3.15, 2026 (We will leave registration open until the levels are full, but would like to get jerseys ordered on time.)
 - a. Games start the 3rd Saturday in April (April 18th)
 - b. Practices can start the third Monday in March. Closed for Spring break, but Bunker is accessible to use.
 - c. Registration and prices per grade level:

T-Ball (140.00\$)	Registered <u> 11 </u>	HC _____
Coach Pitch (165.00\$)	Registered <u> 12 </u>	HC _____
B Level (210.00\$)	Registered <u> 2 </u>	HC _____
C Level (210.00\$)	Registered <u> 9 </u>	HC: Daniel Schneider AC: Jerry England
D Level (210.00\$)	Registered <u> 7 </u>	HC: Zach Solaita AC: Grady Bashore, Junior

- d. We added the 150.00\$ Volunteer fee: we discussed cash only, but would like to open it up to checks again. (Keep track of checks that have bounced and then no longer accept it from that family). Needs to be sent out to parents again multiple times- sent through email, communications in gamechanger from kaylie, Signup Genius, etc.
 - e. Jersey discussion: Have we picked one out yet? Should we do a split order? Order the first of Jerseys by next month and the last set by March. Jerseys ordered through BSN. Shari will send to Taylor via email to discuss options. Takes approximately 4 weeks to be produced.
 - f. Schedule the field clean up for Saturday, February 21st and Sunday, March 1st. Parents can use this time to obtain their Volunteer hours. Time to be determined. Kaylie will need to communicate the 2nd clean up day to parents to sign up to volunteer as parents will only help on the March 1st field clean up.
2. Running Registration
3. Football Registration
4. Cheer Registration- Registration will run under the same registration as Football age levels. Age by August 31, 2026. Up to age 14.

Action Items / Tasks to Complete

TREASURER RECAP- Melinda Guayan

1. Created emails for the open positions who have been filled at Tracyton Peeweess- Shelby Gonzalez, Becca Johnson, and Taylor Smith
2. \$31,266 Account Balance- Have to pay assessments to PBOA for referring. Submitting property tax exemption by Mar 31, 2026
3. Form 990N will be filed by March 31, 2026
4. Add president Alyssa Guevara to the kitsap bank account

Action Items / Tasks to be Completed

FOOTBALL DIRECTOR- Zach Solaita

1. Bronco Electric- Discussion of putting up lights on Bunker Field.
2. Meeting to commence on February 8th with North Perry.
3. Registration can open March 1, 2026. Cheer will also open March 1, 2026. Olympic Highschool Boundaries.
4. Football Pricing: Past and Current Pricing for 2026

Age Level	Prior Season Pricing	New Season Pricing (2026)
Flag Level	165.00	175.00
D (Rookie Tackle)	225.00	250.00
C and above	225.00	250.00

5. Provide blue game pants that will be returned at the end of the season.

Action Items / Tasks to be Completed

BASKETBALL DIRECTOR- Andrew Williams

1. All uniforms but 1 distributed. Will work with that family when they return from vacation.
2. Things executed thus far for the season:
 - a. Uniform distribution
 - b. Game schedules
 - c. 2nd round of game jerseys and shorts ordered
 - d. Working on practice schedule for the rest of the season
3. Things remaining to be executed:
 - a. Playoffs
 - b. Uniform turn in
 - c. Coaches equipment turn in
4. Set up a fundraiser at BluBerry on 2/10 from 5-8pm. Club gets 20% of the proceeds. I just need to drop off the sheet that I need to fill out.

Action Items / Tasks

· Discuss what to do for next season in regards to holding families accountable for staining/destroying shorts. These shorts are about \$60/each and we get 20-25 pairs per season out of ~200 players that are returned stained beyond reissue which is ~\$1500. The options I've considered are as follows:

I would recommend option 2 or 3.

1. Raise registration and parents buy shorts. This option isn't ideal, due to it would push registration to almost \$260. To be honest parents are going to want much better of a coaching product than I can offer for that price.
2. Raise registration \$5-10 to compensate for ~1 pair of shorts per team are being returned beyond reissue.
3. Update our deposit policy that if shorts are issued and 2 parti verified to have no stains and they get returned stained beyond issue or damaged your deposit will be deposited.
4. Use only the blue side of shorts. Only the white sides are being stained beyond issue with the very small exceptions.
5. Not issue shorts at all any more and just issue jerseys. This looks tacky and I don't personally prefer this option.

Discuss having a Ref Coordinator for next year who will be in charge of handling all the Volunteer refs.

Board Member Vote on Number 2 and also implement number 3

CHEER DIRECTOR- Becca Johnson

- A. Opening General Registration on March 1st - July 1st
 - a. Cost is \$250 for all ages with \$100 uniform deposit to cover warm up and pom costs as the program will own those.
 - b. Hoping to discuss how it would work logistically with the Registrar to have registration open throughout the entire cheer season but with a \$50 late fee after July 1st to account for uniforms not being ordered in bulk. (Military families are moving year round and may want to still join mid-season, would love to offer that option but open to discussion/pros/cons on it!)
 - c. [Registration will open March 1, 2026](#)
- B. Cheer Kick Off Rally
 - a. A one time event at Bunker sometime beginning - mid March (dates flexible) to be able to spread word to the community about the program and an opportunity to fundraise for the money needed to start cheer
 - b. Home Run Derby - hoping to invite the community and host a home run derby since it is also the start to baseball season - get everyone excited about both! [Will coordinate with Taylor Smith to kick off the Derby. Inquire about raffle tickets and creating basket raffles. Spirit of the Park- Possible date: April 11, 2026](#)
 - c. Concessions - partnering with concessions to be open and maybe do a profit/tip split to add to the fundraiser
 - d. Cheer Merch/Spirit Booth - Cheer will have a pop up spirit booth as a main on going fundraiser throughout their season. It will be at seasonal sporting events. What better cheer fundraiser than selling spirit gear!
 - e. Also kicking off the practice gear fundraiser - selling optional practice gear for cheerleaders to wear at practice or around town as they won't be allowed to wear their uniforms
 - [Advertise to entire community as cheer does not have boundaries](#)
 - [Using a "suggestion box" to place out in the public for people to leave their name and information to be sent to Becca to reach out for inquiring families.](#)
 - [Baseball games will start April 18, 2026.](#)
- C. Monthly Cheer Rally April - June
 - a. Once a month at Bunker, hosting a team bonding event for those registered for cheer, but also still open to those inquiring about the program to meet the coach, get more information about the program, etc.
 - b. A focus on team building more than skill building at this event as it's being held while registration is still open and the official season hasn't started yet.
 - c. This event is to give parents *something* cheer related that may register in March but the official season doesn't kick off until July... so the hope is to keep families engaged and excited even with a long registration window

Action Items / Tasks

- Get access to the cheer email to begin more official communications with the community- Melinda issues email to Becca- Will communicate with Kelly Eck the OHS Cheer Coach to coordinate events and work as a feeder program for Highschool.
- Learn how spending for the program will be handled. Me? Melinda? A little bit of both? - Fundraising to cover the cost of Cheer insurance. Roughly 25.00\$ per player. Will not increase registration costs, will fundraise to earn the amount for all cheerleaders.
- Community Outreach - Start reaching out to potential cheer specific sponsors as well as the OHS Cheer Coach to discuss a potential JR Coach relationship with her juniors/seniors that may be interested for volunteer hours

Will practice in July and August alongside Football Teams

RUNNING DIRECTOR-AJ Giles

1. In touch with Jaguars at Mountain View Middle school and Kitsap flyers to coordinate competition matches
2. Looking at track uniforms at BSN.

Action Items / Tasks

CONCESSIONS CHAIR– Allison Miller

1. Purchase a new griddle
2. Food Permit- will send receipt to Melinda
3. Applying for March to October for permit
4. Asking parents and volunteers for donations.
5. Generate a Signup Genius for parents to volunteer to sign up to purchase items to be donated to the club.
6. Drop off during uniform drop off/pick up. Basketball uniform drop off as first drop off time (After March 14, 2026).
7. Donation amount- At least 1,000.00 needed

Action Items / Tasks

- During concessions, the person responsible for monetary amounts must be handled by board members only, such as someone performing cashier duties.

FACILITIES – Luis Aguilar

1. Field Clean up Saturday, February 21st (just Taylor and Luis) and Sunday, March 1st (all parents helping).
2. Lawn Mower- We need to cut and clean up the field. Sprinkler heads working?
3. Order Windscreens for the fields.
4. Order new locks.
5. Fix the blue fence near the houses. Ask Viking Fencing for sponsorship/donations to fix our fences.
6. Follow up with Integrity about the back shed on the baseball field. Offer them the sponsorship logo on the baseball Jerseys to fix the shed.
7. Power to the Scoreboard-

Action Items / Tasks

COMMUNICATIONS CHAIR – Kaylie Setten

FUNDRAISING – Kaylie Setten

1. Ohana Shaved Ice- take 20 percent back to us during an event or we can do gift card sales.
2. Possible fundraising with Noah's ark- reached out but no response
3. Blueberry fundraiser during basketball season- February 10 from 5-8pm. 20 percent back to the club from proceeds.

Action Items / Tasks

- [Kaylie or Shari to update "Meeting Minutes" on Tracyton Peewees Website to allow the public to request access to meeting minutes.](#)

7. PUBLIC FORUM:

1. Old Business:
2. New Business

8. ADJOURNMENT:

The Meeting Commenced at 6:14 pm.

9. NEXT MEETING: Will Commence on March 15th at location to be determined.